

### **Addendum 3**

Project No: 19039.00

Subject: Wyandotte WMS Project - 3665 11th Street

Date: 1-5-2021

Prepared By: Wayne Dutton, Associate / Project Manager  
Estrellita Perez, Assistant Project Manager

The following items listed below are to be included within the General Contractor's (GC) final bid. Contractor shall list all addenda on the Bid Form as acknowledgment of receipt of addendum. All issued addenda will become part of the Bid Documents.

#### ARCHITECT CLARIFICATIONS:

1. **Bid Due Date:**

- a. The bid due date has been extended to **MONDAY, JANUARY 25th, 2021** (by 2:00PM).
- b. 'Invitation to Bid' and 'Bid Form' documents have been revised. See attached.

2. **Bid Opening Date:**

- a. The bid opening date is **MONDAY, JANUARY 25th, 2021** (starting at 2:00PM)
- b. 'Invitation to Bid' and 'Bid Form' documents have been revised. See attached.

3. **RFI Final Submission Date:**

- a. The final RFI submittal date has been extended to **MONDAY, JANUARY 18th, 2021**.
- b. 'Invitation to Bid' and 'Bid Form' documents have been revised. See attached.

4. **Bid Submission and Opening: Covid-19 protocol:**

- a. Submission of Bid to Clerk's Office:
  - i. You can be placed the bid into the City Hall drop box located - OR -
  - ii. You can call the Clerk's office and someone will come outside and take the bid from you.
- b. Opening of the Bids:
  - i. As noted on the attached documents the bids will be opened and recorded within the City Council Chambers located on the 3rd floor of City Hall.
  - ii. Bidders are welcome attend the opening. Wearing of masks and social distancing will be required. Attendance is not required - all bids will be public information and available for review following the meeting.

END OF DOCUMENT

**SECTION 00200 – INVITATION AND INSTRUCTION TO BID (revised 1-5-2021)**

File #: 4798

DOCUMENTS ISSUED FOR BID: **Friday, November 20th, 2020**

BID DUE DATE: **Monday, January 25th, 2021, at 2:00 PM, Local Standard Time**

**PROJECT:**

Wyandotte Municipal Services – New Construction/Renovation  
3665 11<sup>th</sup> Street  
Wyandotte, MI 48192  
Architect Project No. 19039.00

**OWNER:**

City of Wyandotte - Wyandotte Municipal Services  
(Owner Rep.)  
Paul LaManes  
General Manager, Wyandotte Municipal Services  
3200 Biddle Avenue, Suite 200  
Wyandotte, MI 48192

**ARCHITECT:**

Thomas Roberts Architect, LLC  
Thomas Roberts, AIA  
2927 4th Street  
Wyandotte, MI 48192  
734.250.4148  
Rep: Wayne Dutton, Project Manager  
[wayne@thomasrobertsarchitect.com](mailto:wayne@thomasrobertsarchitect.com)

The Wyandotte Municipal Services (WMS) is requesting sealed bids for the General Contract to renovate 3665 11th Street (interior and exterior restoration) including new mechanical, electrical, plumbing systems. Site work includes paving & landscaping, fencing, equipment pads, dumpster enclosure, storm water system, antenna installations, and underground utilities. Building exterior work includes roofing, masonry repairs, windows & doors, EIFS finishes, and painting. Interior work includes new build-out throughout building including office spaces, computer server rooms, toilet rooms, mezzanine, and garage space. The facility will receive all new MEP systems.

PDF images of the Bidding Documents including bid form, contract, and bonds forms are only available at the Michigan Inter-Governmental Trade Network (MITN) website [www.MITN.com](http://www.MITN.com). Hard copies of the bid documents will not be available.

A mandatory pre-bid meeting, conducted by the Wyandotte Municipal Services and the Architect representative, will be held on **Tuesday, December 1st, 2020 at 1:00 PM** Local Standard Time at the project site for dissemination of information and clarification of the bid documents. There will be an option to attend remotely through a virtual application such as Zoom. Contact the architect at email listed below for virtual meeting details. A Sub-Contractor walk through meeting date will be announced at the pre-bid meeting. Additional access to the building will not be available unless determined by the Owner and Architect to be necessary.

Questions regarding the Bidding Documents, Virtual pre-bid meeting or any other clarification must be submitted in email format to the architect representative, Wayne Dutton ([wayne@thomasrobertsarchitect.com](mailto:wayne@thomasrobertsarchitect.com)) by **Monday, January 18th, 2021 by 10:00 AM** Local Standard Time. **Questions and answers will be distributed/emailed to the bidders as addendums.**

All sealed bids must be submitted to the City Clerks Office, Wyandotte Municipal Services, 3200 Biddle Avenue, Wyandotte Mi 48192, no later than **2:00 PM Local Standard Time on Monday, January 25th, 2021**. Bids received after this time will not be accepted. Electronic submittals will not be accepted. Bids will be opened publicly on **Monday, January 25th, 2021, starting at 2:00 PM** in the City Council Chambers located within the Wyandotte City Hall (3200 Biddle Ave. 3rd Floor).

Bids shall state price for all items as specified, which price shall be in full for all labor and materials for the complete execution of the work. Proposals may not be honored unless made on the forms furnished for this purpose and with all blanks properly filled out. All prices must be written in both words and numerals. WMS reserves the right to reject any or all bids and also the right to waive any informal defects in bids when deemed in the best interest of WMS. Contract may be let in its entirety only or portions of bid.

The bidder must accompany his bid with a bidder's bond, certified check, or cashier's check payable to the Wyandotte Municipal Services for the sum of not less than 5% of the amount bid. If the bidder does not submit said bidder's bond, certified check, or cashier's check, then WMS will not consider your bid. In the event the successful bidder fails or neglects to enter into contract with WMS, and furnish the necessary bonds and evidence of insurance all within twenty (20) days of the date of the award, the bidders bond or certified or cashier's check shall be forfeited to the Wyandotte Municipal Services as liquidated damages.

The Owner shall issue a 'Notice to Proceed' to the successful bidder. The successful bidder may take possession of the site upon execution of the contract between Owner and Contractor, anticipated to occur at the earliest, **February 19th, 2021**; Substantial completion shall be achieved no later than **November 30th, 2021**.

**END OF SECTION 00200**

**SECTION 00300 – BID FORM (revised 1-5-2021)**

File #: 4798

NAME OF BIDDER: \_\_\_\_\_

ADDRESS (Complete): \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

Owner: City of Wyandotte - Wyandotte Municipal Services  
(Owner Rep.) Paul LaManes, General Manager, Wyandotte Municipal Services  
3200 Biddle Avenue, Suite 200  
Wyandotte, MI 48192

PROPOSAL FOR: GENERAL CONTRACT WORK including the work of all trades, for the construction and completion of:

Project: Wyandotte Municipal Services – New Construction/Renovation  
3665 11<sup>th</sup> Street  
Wyandotte, MI 48192

The undersigned having examined the Bidding Documents, being the Project Manual, Plans, Bid Form, Bonds, and Insurance of the Work for this Project, and being familiar with all conditions affecting this proposed Project, including the site and availability of labor material hereby proposes to furnish all labor, material, tools, equipment, furniture, utilities, \* testing, transportation, general condition costs, overhead, and profit or other facilities and services necessary to perform and complete the construction of the proposed Project in accordance with the Bidding Documents, as modified, augmented or supplemented by Addenda, for the sums and under the conditions as follows:

\*The general Contractor is to include in their base bid the costs to obtain the necessary independent testing agency tests required for this project as contained on the drawings and within the various sections of the Project manual.

**PRE-BID MEETING:** All bidders are shall attend a mandatory pre-bid meeting and walk through at the job site scheduled for **Tuesday, December 1st, 2020 at 1:00 PM** Local Standard Time. See 'Invitation to Bid' document for information regarding virtual meeting attendance.

**PROPOSAL DUE:** Bidder shall submit four copies of their bid and shall be enclosed in an opaque, sealed envelope bearing the name of the Bidder, the name of the Project, and the File #. The bid must include a bidder's bond, certified check, or cashier's check payable to the Wyandotte Municipal Services for the sum of not less than 5% of the amount bid. The envelope shall be enclosed, addressed and identified as follows:

Wyandotte Municipal Services  
3665 11<sup>th</sup> Street Renovation  
FILE # 591-000-970-1501GM / 592-000-970-1501GM / 594-000-970-1501GM  
City Clerks Office  
3200 Biddle Avenue  
Wyandotte, MI 48192

Each proposal shall be received by the Owner on or before **Monday, January 25th, at 2:00 PM** Local Standard Time. No oral, faxed or digital proposals or modifications will be considered.

**ADDENDA:** The undersigned Bidder acknowledges receiving the following Addenda, and modifications to the Bidding and Contract Documents noted herein have been considered and all costs related thereto and included in Bid Sum

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

**BASE BID:** The undersigned Bidder agrees to the performance of the Work for the following lump sum, subject to additions and deductions by Change Order as provided for in the Contract Documents.

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents (\$ \_\_\_\_\_)

**RESTORATION COSTS:** Of the base bid sum listed above the undersigned Bidder shall identify the costs allocated for the interior and exterior masonry restoration. The undersigned Bidder shall include, on a separate page, a detailed description quantifying the scope of provided masonry restoration work.

**POST CONSTRUCTION FEE:** One half percent (.5%) of the Base Bid amount listed above will be withheld as a 'Post Construction Fee'. This .5% will be returned to the Contractor at the completion of the Post Construction Phase. The Post Construction Phase will be considered complete when Section 8.5 of the Exhibit A 'Post Construction Services' is fulfilled by the Architect and the Contractor completes any associated work required of them. Please make note that the Section 8.5 is not completed by the Architect for one full year after completion of construction. See Exhibit A within the Project Manual.

**ALTERNATES:** If accepted, the undersigned bidder will include the following Alternates, as described fully in Division 1 Section 01030 "Alternates" and on the Plans Cover Sheet, as substitutes, for the cost adjustment indicated. The following is a general description of the alternate:

Alternate 1: Roofing (deduct to go with a TPO Roof Membrane) Deduct: \$ \_\_\_\_\_

Alternate 2: Antenna (add for antenna as described with the issued Addendums) Add: \$ \_\_\_\_\_

**VOLUNTARY ALTERNATES (VA):** The Bidder is encouraged to list voluntary alternates outside of those listed above that they determine may benefit the project. Briefly describe each voluntary alternate and list cost as an Add or Deduct.

VA 1: \_\_\_\_\_ Add / Deduct: \$ \_\_\_\_\_

VA 2: \_\_\_\_\_ Add / Deduct: \$ \_\_\_\_\_

VA 3: \_\_\_\_\_ Add / Deduct: \$ \_\_\_\_\_

**UNIT COSTS:** If accepted, the undersigned bidder will perform the work, as described fully in Division 1 Section 01026 "Unit Costs", for the amount herein indicated:

Unit Price 1: Masonry Tuckpointing: \$ \_\_\_\_\_ per square foot.

Unit Price 2: Masonry Cleaning: \$ \_\_\_\_\_ per square foot.

Unit Price 3: Concrete Block Installation: \$ \_\_\_\_\_ per square foot by single wythe.

Unit Price 4: Roof Deck Repair/Replacement: \$ \_\_\_\_\_ per square foot.

**FEES FOR AUTHORIZED CHANGES:** For changes in the work authorized by a modification involving additions to or deductions from the Contract Sum, the undersigned agrees to perform or omit (or to cause to be performed or omitted by his subcontractors) such work at net cost to him, plus the following percentages to be added to the net cost or credited to the Owner, which percentages shall include all charges for supervision, overhead and profit. The undersigned further agrees that he shall bind his subcontractors not to charge a higher fee for authorized changes than he agrees to.

	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>
Contractor work under contract:	10%	10%
Subcontractor work under subcontract:	10%	10%

**PERFORMANCE & PAYMENT BONDS:** The Owner requires both a Performance and Payment Bond.

**TIME OF COMPLETION:** The undersigned agrees to commence work on a date specified in a written "Notice of Award of Contract" by the Owner. The Owner intends to issue the written "Notice of Award of Contract" on or around **February 19th, 2021**. Work shall be completed on or before **November 30th, 2021**.

**WITHDRAWAL OF BID:** The undersigned agrees that this bid may not be withdrawn for a period of sixty (60) days after the opening date for receipt of thereof. The undersigned further agrees that in the event a biddable addendum is issued to reduce the construction cost to be within budget, this bid may not be withdrawn for sixty (60) days after the date of opening bids for this Addendum. In the event the successful bidder fails or neglects to enter into contract with the City, and furnish the necessary bonds and evidence of insurance all within twenty (20) days of the date of the award, the bidders bond or certified or cashier's check shall be forfeited to the City of Wyandotte as liquidated damages.

**REJECTION OF BID:** The undersigned understands that the Owner reserves the right to reject any or all bids and to waive any informality in the bidding.

**SIGNATURES:**

Bidder is (check one):  Individual  Partnership  Corporation  Joint venture

Firm/Corporation Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

SIGNED BY:

\_\_\_\_\_  
(Signature) (Printed Name)

TITLE:  
\_\_\_\_\_

SIGNED AND SEALED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.