

ADDENDUM NO. 1

CHARTER TOWNSHIP OF CLINTON HERITAGE ESTATES ATTIC FIRE SUPPRESSION REPLACEMENT

The following changes to and/or clarifications of the Contract Documents will be incorporated in said Contract Documents and such changes shall be allowed for in the price bid by the Contractor, such that the price indicated in the Proposal shall represent the conditions as set forth in the original Contract Documents as modified by this Addendum.

Acknowledgment of receipt of this Addendum and the Bidder's Acceptance of these revised conditions prior to submittal of his bid shall be indicated by adding the Addendum number on the Bid Form.

The following additions, changes, and clarifications are made:

Change: Advertisement to Bid & Instructions to Bidders

The bid due date has been revised. The new bid submittal date and time is December 10, 2020 at 10:30 am.

Provisions to investigate the buildings have been inserted in lieu of the information provided regarding a pre-bid meeting.

END OF ADDENDUM NO. 1

CHARTER TOWNSHIP OF CLINTON
HERITAGE ESTATES
ATTIC FIRE SUPPRESSION

Addendum 1 11/30/2020

0242-0126

November 2020

SECTION 00020 - INVITATION FOR BIDS

Sealed Bid Proposals for the Attic Fire Suppression Replacement at Heritage Estates in the Charter Township of Clinton, Macomb County, Michigan will be received by the Clerk of Clinton Township, 40700 Romeo Plank Road, Clinton Township, Michigan 48038-2942 until 10:30 a.m. local time on **Thursday, December 10, 2020**, at which time the bids will be opened and read aloud.

Bidding Documents, will be available for downloading from the BidNet site by **Wednesday, November 11, 2020** or earlier. Should a hard copy be desired, one may be purchased for \$75.00 from the Architect for each set so obtained. Drawings will be available on **Thursday, November 12, 2020**. Checks to be made payable to Anderson Eckstein and Westrick, Inc. All bidding documents are the property of the Architect.

The project consists of removal and replacement of the existing dry fire suppression system and desiccant dryer system installation in the Housing Units of Heritage Estates, Senior Citizen Housing Project, in Clinton Township, Michigan, and owned by Clinton Township.

The base bid will be for replacement of only one housing unit suppression system per year. The bidder will be required to provide an escalation percentage per year for each of the subsequent buildings. The owner reserves the right to continue with the awarded contractor for the future units or re-bid the project.

Work for Building A shall commence in Spring (April) of 2021 and shall be substantially complete by June 30, 2021.

Each sealed Proposal shall be marked "Bid for Charter Township of Clinton 2020 Attic Fire Suppression, Heritage Estates" and shall have attached a Bid Bond as described in the Bidding Documents in an amount equal to 5% of the bid amount.

SITE INVESTIGATION:

Interested bidders can view the facility and fire suppression system by appointment only. Please email Scott Chabot (schabot@aewinc.com) or call the Clinton Twp. Department of Public Services at 586-286-9300 to set up an appointment to enter the buildings and inspect any of the fire suppression system areas. Any questions pertaining to the bid documents and/or plans can be sent as a formal RFI to the emails provided in the bid advertisement.

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CLINTON TOWNSHIP CONTRACTOR RESPONSIBILITY CERTIFICATE

In order to provide Clinton Township with contractors and subcontractors who carry out the work in a timely and satisfactory manner, the contractor must meet all applicable qualification requirements noted in Township Ordinance No. 413, Part 1. All responsive bids must include a completed, executed and notarized "Contractor Responsibility Certificate". The qualifications for the contractor will be reviewed on the basis of the proposed bidder's past performance on work of a similar nature for Clinton Township and other owners. Provisions for this qualification procedure will be included in the bid documents.

Each bidder agrees to waive any claim it has or may have against the Owner and their respective Employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid. The Charter Township of Clinton reserves the right to accept or reject any or all bids, to award the agreement to other than the low proposal, to negotiate the terms and conditions of all and any part of the bids, to waive irregularities and/or formalities, and in general to make award in the manner as determined to be in the Township's best interest and its sole discretion. Please contact Anderson Eckstein and Westrick, inc. at 586-726-1234 for any specific questions regarding this request for proposals. Bids shall remain firm for a period of ninety (90) days.

END OF SECTION 00020

SECTION 00100 - INSTRUCTIONS TO BIDDERS

Owner will receive sealed proposals only as set forth in the Invitation to Bid and complying with all requirements as contained in Instructions to Bidders.

DOCUMENTS

Bidding Documents will be available for downloading on the BidNet site on Wednesday, November 11, 2020 or earlier. Should a hard copy be desired, one may be purchased for \$75.00 from the Architect for each set so obtained. Drawings will be available on Thursday, November 12, 2020.

Checks to be made payable to Anderson Eckstein and Westrick, Inc.

All Bidding Documents are the property of the Architect.

BIDDING DOCUMENTS

The Bidding Documents consist of the following:

The Drawings as enumerated in Section 00851, Index of Drawings.

The Specifications as enumerated in the Table of Contents.

All other documents as provided for in Article 1, Paragraph 1, Section 1 of the General Conditions as modified.

EXAMINATION

Each bidder shall examine the Bidding Documents and satisfy himself about the extent of the proposed work by personal examinations of the site and surroundings, and make his own estimate therefrom of the facilities and difficulties attending the performance and completion of the job.

No additional compensation will be allowed on account of conditions which could be determined by examining the Bidding Documents or the site.

SITE INVESTIGATION:

Interested bidders can view the facility and fire suppression system by appointment only. Please email Scott Chabot (schabot@aewinc.com) or call the Clinton Twp. Department of Public Services at 586-286-9300 to set up an appointment to enter the buildings and inspect any of the fire suppression system areas.

Any questions pertaining to the bid documents and/or plans can be sent as a formal RFI to the emails provided in the bid advertisement.

INTERPRETATION

If any person contemplating submitting a bid is in doubt as to the true meaning of any part of the Drawings, Specifications, or other Bidding Documents, he must submit to the Architect a written request for an interpretation thereof. Bidders requesting clarification or interpretation of the Bidding Documents shall make a written request which shall reach the Architect at least 5 days prior to the date for receipt of Bids.

Any interpretation, correction, or change of the Bidding Documents will be made by Addendum. Interpretations, corrections, or changes of the Bidding Documents made in any other manner, will not be binding, and Bidders shall not rely upon such interpretations, corrections and changes. Addenda will be mailed, faxed or delivered to all who are known to have received bidding documents.

If such an interpretation is not requested, the bids will be presumed to be based upon the interpretation and directions given by the Architect after Contract award, in accordance with provisions of the Contract.

Neither the Owner nor the Architect will be responsible for any verbal explanations or interpretations of the Bidding Documents.

Every request for such interpretation should be in writing, addressed to the Architect at his office, and to be given consideration, must be received at least five (5) days prior to the date fixed for the opening of bids. Any and all such interpretations, and any supplemental instructions will be in the form of written addenda to the Bidding Documents which, if issued, will be mailed to all prospective bidders (at the respective address furnished for such purposes) prior to the date fixed for the opening of bids. All addenda so issued shall become part of the Bidding Documents.

SUBSTITUTIONS

To obtain approval to use unspecified products, bidders shall submit written requests at least ten (10) days before the bid date. Requests received after this time will not be considered. Requests shall clearly describe the product for which approval is asked, including all data necessary to demonstrate acceptability. If the product is acceptable, the Architect will approve it in an Addendum issued to all prime bidders on record.

BASIS OF BID

A single lump sum proposal is being entertained for the complete work of this proposal.

Partial or segregated bids or assignments will not be considered. Include quotes for all alternates and unit prices; failure to do so may result in rejection of proposal.

PREPARATION

Proposal shall be submitted on the form bound in these specifications, Form of Proposal, in original form without erasures, interlineations or alterations.

Submit two (2) copies of proposal, retain one for your records. Oral, telegraphic, or telephone proposals will not be accepted.

Proposals must be filled out in ink or typewritten in duplicate. Blank spaces in the proposals must be filled in and no changes shall be made to the phraseology of the proposal. Quotes shall be entered in verbal and numeric forms. In case of a discrepancy between the written and the numeric form, the written form shall govern.

All bids shall be signed and dated in longhand.

Bids which are not signed by the individual making them should have attached thereto a power of attorney, evidencing authority to act as agent for the person whom it is signed.

Bids which are signed for a partnership should be signed by one of the partners or by an attorney-in-fact. If signed by an attorney-in-fact, evidence of authority to sign the bids shall be attached.

Bids which are signed for a corporation should have the correct corporate name thereon and the signature of the president or other officer legally able to contract in the name of the corporations. In addition, a signed Secretary's Certificate evidencing the authority of the Officer to contract in the name of the corporation shall be included. Any proposal submitted by a corporation shall bear its seal.

BID SECURITY

The successful bidders' securities will be retained until they have signed the Contract and furnished the required payment and performance bonds. The Owner reserves the right to retain the security of the three lowest bidders for each contract until the Owner enters into a Contract with the successful bidder, or until

ninety (90) days after the bid opening, whichever is the shorter. All other bid security will be returned as soon as practicable. If any bidder refuses to enter into a Contract, the Owner will retain his Bid Security as liquidated damages, but not as a penalty.

CONTRACT SECURITY

Furnish and pay for bonds covering faithful performance of the Contract and payment of all obligations arising thereunder. Furnish bonds in such form as the Owner may prescribe and with surety company acceptable to the Owner. All bonds must be in good standing companies from United States of America origination, with not less than best A+ or better rating. The bidder shall deliver said bonds to the Owner not later than ten (10) days after notification of intent to enter into Contract. Failure or neglecting to deliver said bonds, as specified, shall be considered as having abandoned the Contract and the Bid Security will be retained as liquidated damages.

SUBCONTRACTORS

The Owner and Architect reserve the right to require of bidders tentatively selected for consideration in the awarding of the Contract, a list of the subcontractors whom the Contractor intends to employ.

The Owner reserves the right to disapprove the use of any proposed subcontractor, and in such event, the bidder submitting such subcontractor shall submit another such subcontractor in like manner within the time specified by the Owner. The Owner reserves the right to reject any bid if such information required by the Owner is not submitted as above indicated.

SUBMITTAL

Submit proposals in sealed opaque envelopes having listed thereon the following:

Proposal For: **CHARTER TOWNSHIP OF CLINTON**
 HERITAGE ESTATES - ATTIC FIRE SUPPRESSION

Contractor: _____

Deliver proposals to the office of the Township Clerk, Charter Township of Clinton, 40700 Romeo Plank Road, Clinton Township, MI 48038, **before 10:30 a.m., local time, Thursday, December 10, 2020** at which time proposals will be publicly opened and read aloud.

WITHDRAWAL

Proposals for base bids may not be withdrawn for a period of ninety (90) days after the time established for the receiving of proposals. Bidders may withdraw at any time prior to the time set for the receiving of proposals.

IRREGULARITIES

The Owner reserves the right to disqualify Bids before or after opening, upon evidence of collusion with intent to defraud, or other illegal practices upon the part of the bidder.

The Owner also reserves the right to reject any or all bids in whole or in part and to waive any informalities therein.

Any error and/or omission in the proposal form or any other irregularity as a result of negligent preparation shall not furnish cause for relief for any damages resulting therefrom, nor in any way relieve the Contractor from fulfillment of all contractual obligations as provided for in the Bidding Documents.

TAXES AND CONTRIBUTIONS

Proposal, unit prices, alternate prices stated include all taxes or contributions required by bidders business.

Michigan State sales tax is applicable to this work.

OPENING

Proposals will be publicly opened and read aloud.

BID BREAKDOWN CONSTRUCTION INFORMATION

Upon notice from the Architect, the low bidders shall submit a detailed cost breakdown of all work covered by the Bidding Documents. The breakdown shall show quantity of material and labor, units of material and labor, material cost, labor cost and total cost.

AWARD OF CONTRACT

It is the intent of the Owner to award the Contract to the lowest responsible and qualified bidder complying with the terms of the Bidding Documents.

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EXECUTION OF CONTRACT

The Owner reserves the right to accept any and all bids, or to negotiate contract terms with the various bidders when such is deemed by the Owner to be in his best interest.

CLINTON TOWNSHIP CONTRACTOR RESPONSIBILITY CERTIFICATE

In order to provide Clinton Township with contractors and subcontractors who carry out the work in a timely and satisfactory manner, the contractor must meet all applicable qualification requirements noted in Township Ordinance No. 413, Part 1. All responsive bids must include a completed, executed and notarized "Contractor Responsibility Certificate". The qualifications for the contractor will be reviewed on the basis of the proposed bidder's past performance on work of a similar nature for Clinton Township and other owners. Provisions for this qualification procedure will be included in the bid documents.

END OF SECTION 00100